* **On a Letter Head -**

**SAMPLE LETTER of Commitment**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Ms. Kelly West

GEF Executive Coordinator

Global Environment Facility (GEF) Coordination Office

UNEP

Nairobi, Kenya

Dear \_\_\_\_\_\_\_\_\_,

**Re: Letter of Commitment to the Project – Support for Preparation of the Fourth National Biosafety Reports**

[Country name] fully endorses the proposal for the GEF‐funded Project “Support for Preparation of the Fourth National Biosafety Reports”, and wishes to express its interest in participating in this project.

[Country name] meets the eligibility criteria for this project, by being a Party to the Cartagena Protocol on Biosafety and eligible for GEF funding support.

The Government of [country name] is also willing to contribute US$\_\_\_\_\_\_\_\_\_ as in kind/in cash co-financing to this project.

Signed by GEF Operational Focal Point

Copy to

National Focal Point – Cartagena Protocol on Biosafety