*National Record[[1]](#footnote-1):* Biosafety Expert[[2]](#footnote-2)

*Fields marked with an asterisk (*\**) are mandatory.*

**INTRODUCTION**

[Decision BS-IV/4](http://bch.cbd.int/protocol/decisions/decision.shtml?decisionID=11683) sets out the criteria and minimum requirements for experts to be nominated to the roster of experts (Annex I) as well as the guidelines for the roster of experts (Annex II). The information submitted through this form will be made available and searchable through the Biosafety Clearing-House. Please note that according to decision BS-IV/4, experts’ records are maintained on the roster for a period of **four** years from the last update of their information, after which they will be deleted from the roster unless re-nominated.

|  |  |
| --- | --- |
| Nominating Government:\* | <Country name> |
| **Profile of the expert**  |
| Briefly describe the relevant experience of the expert (150 words)\*:  | <Text entry> |
| Contact details:\* | *<BCH record number>**Please enter the BCH record number containing the contact information or, if not registered, attach a “Contact”[[3]](#footnote-3) common format.* |
| Year of birth: | <YYYY> |
| Country of birth: | <Text entry> |
| Nationality(ies):[[4]](#footnote-4) | <Text entry> |

|  |
| --- |
| **Details of current employment** |
| Name of Employer / Organization / Company:\* | <Text entry> |
| Job title:\* | <Text entry> |
| Department / Division / Unit:\* | <Text entry> |
| Start Date:\* | <YYYY-MM> |
| Type of Organization:\* | [ ]  Academic or research institute [ ]  Government agency (National/Federal)[ ]  Government agency (Sub-national)[ ]  Inter-governmental organization (IGO)[ ]  Non-governmental organization (NGO)[ ]  Private sector (business and industry)[ ]  Regional economic integration organization[ ]  UN and other specialized agency of the UN Common System[ ]  Other: <Text entry> |
| Main Areas of Responsibility\*:[[5]](#footnote-5) | <Text entry> |

|  |
| --- |
| **Employment history** |
| *Please give details of relevant previous employment.* |
| Countries or regions where you have worked:  | <Country name> and/or <Geographical or political/economic group(s)> |
| *Most recent previous professional experience* |
| Name of Previous Employer / Organization / Company: | <Text entry> |
| Department / Division / Unit: | <Text entry> |
| Start Date: | <YYYY-MM> |
| End Date: | <YYYY-MM> |
| Type of Organization: | [ ]  Academic or research institute [ ]  Government agency (National/Federal)[ ]  Government agency (Sub-national)[ ]  Inter-Governmental Organization (IGO)[ ]  Non-Governmental Organization (NGO)[ ]  Private sector (business and industry)[ ]  Regional economic integration organization[ ]  UN and other specialized agency of the UN Common System[ ]  Other: <Text entry> |
| Main Areas of Responsibility:[[6]](#footnote-6) | <Text entry> |

|  |
| --- |
| **Post-secondary education** |
| Formal education |
| **First Degree** (e.g. B.Sc. in Microbiology) |
| **Title of the first Degree**or other academic distinction and subject:\* | <Text entry> |
| Name of academic institution:\* | <Text entry> |
| Dates of study (from / to): | Start Date:\* <YYYY-MM>End Date:\* <YYYY-MM> |
| Second Degree (e.g. M.Sc. in Microbiology) |
| **Title of the second Degree** or other academic distinction and subject: | <Text entry> |
| Name of academic institution: | <Text entry> |
| Dates of study (from / to): | Start Date: <YYYY-MM>End Date: <YYYY-MM> |
| Third Degree (e.g. Ph.D. in Microbiology) |
| **Title of the third Degree**or other academic distinction and subject: | <Text entry> |
| Name of academic institution: | <Text entry> |
| Dates of study (from / to): | Start Date: <YYYY-MM>End Date: <YYYY-MM> |
| B. Other professional qualifications |
| List a maximum of three other relevant professional qualifications: *(e.g. specialized training, certifications obtained, etc.)* | 1. <Text entry>
2. <Text entry>
3. <Text entry>
 |
|  |
| **Areas of expertise\*** |
| *Please select one or more areas of academic and professional expertise that most closely match the experience of the nominee:***[ ]** Environmental risk assessment [ ]  Risk management[ ]  Biotechnology research and development[ ]  Sampling and detection of living modified organisms[ ]  Food safety [ ]  Policy and legal [ ]  Socio-economic considerations[ ]  Trade issues[ ]  Capacity development [ ]  Public awareness, education and participation, including access to information [ ]  Information and knowledge management[ ]  Traditional knowledge[ ]  Other: (please specify) <Text entry> |
|  |
| **Publications** |
| List your three most important publications related to your main field of expertise: | 1. <Text entry>
2. <Text entry>
3. <Text entry>
 |
|  |
| **Professional memberships**  |
| **Professional memberships** List up to three relevant professional societies or organizations of which you are a member: | 1. <Text entry>
2. <Text entry>
3. <Text entry>
 |
| **Technical committees, expert panels or advisory bodies served**List up to three relevant technical committees, expert panels or advisory bodies on which you have served and briefly describe your specific responsibilities:  | 1. <Text entry>
2. <Text entry>
3. <Text entry>
 |
|  |
| **Language proficiency** |
| Mother tongue:\*  | [ ]  Arabic [ ]  English [ ]  Russian[ ]  Chinese [ ]  French [ ]  SpanishOther (specify): <Text entry> |
| **Other languages**  |
| Arabic:Chinese:English:French:Russian:Spanish:Other (specify): <Text entry> | [ ]  Excellent [ ]  Good [ ] Fair[ ]  Excellent [ ]  Good [ ] Fair[ ]  Excellent [ ]  Good [ ] Fair[ ]  Excellent [ ]  Good [ ] Fair[ ]  Excellent [ ]  Good [ ] Fair[ ]  Excellent [ ]  Good [ ] Fair [ ]  Excellent [ ]  Good [ ] Fair |

|  |
| --- |
| **Timeframe for confirmation or updating of information** |
| Please note that according to decision BS-IV/4, experts’ records are maintained on the roster for a period of four years from the last update of their information, after which they will be deleted from the roster unless re-nominated. |
| **Additional information** |
| Any other relevant information:[[7]](#footnote-7) | <Text entry>*and/or* <URL and website name>*and/or* <Attachment> |
| Notes:[[8]](#footnote-8) | <Text entry> |
|  |
| **Record Validation** |
| Information should be submitted online to the BCH through the Submit page. This offline common format is made available to assist BCH users to gather and organize their records prior to submission to the BCH.In case of difficulties in submitting this information online, the completed documents should be signed in the section below by the CPB and BCH National Focal Points and sent in MS Word format by e-mail to bch@cbd.int.Alternatively, it may be sent by fax to **+1 514 288 6588**.or postal mail to: **Secretariat of the Convention on Biological Diversity****413 rue Saint-Jacques, suite 800****Montreal, Quebec, H2Y 1N9****Canada****Important Notice:** Please note that in case this form is going to be sent via fax, postal mail or from an e-mail address different from the registered e-mail address of the BCH National Focal Point, a copy/scan of this signed page should be attached. |
| Date:\* | <YYYY-MM-DD> |
| Country:\* | <Country name> |
| Name of the BCH National Focal Point:\* | <Text entry> |
| *I hereby agree to the inclusion of the above information in the Biosafety Clearing-House.* |
| Signature of the BCH National Focal Point:\* |  |

1. National records contain information that are usually part of a Party’s obligations under the Cartagena Protocol on Biosafety and must be validated by BCH National Focal Points prior to publication in the BCH. The common formats for national records can be accessed through the Submit page of the BCH. [↑](#footnote-ref-1)
2. Please note that to complete this form you may also need to download the following common format: “Contact”. [↑](#footnote-ref-2)
3. All BCH common formats can be accessed through the Submit page of the BCH. [↑](#footnote-ref-3)
4. More than one nationality may be indicated. [↑](#footnote-ref-4)
5. Briefly describe how your work relates to biosafety and the area(s) of expertise for which you are being nominated. [↑](#footnote-ref-5)
6. Briefly describe how your work relates to biosafety and the area(s) of expertise for which you are being nominated. [↑](#footnote-ref-6)
7. Please use this field to provide any other relevant information that may not have been addressed elsewhere in this record. [↑](#footnote-ref-7)
8. The “Notes” field is for personal use. It can only be seen when the record is being edited but is not visible when the record is published. This field is not meant to be used for confidential information. [↑](#footnote-ref-8)